

Volunteer Policy

Approval date: May 2013
Review date: May 2019
Amendment date: September 2019



PWRDF

The Primate's World Relief
and Development Fund

The Anglican Church of Canada

PURPOSE

Volunteers are an asset to PWRDF and should be recruited, screened, protected, trained, encouraged, respected and thanked.

APPLICATION

This policy applies to volunteers within PWRDF governance structures and in the national program.

POLICY

PWRDF will:

- adhere to the Canadian Code for Volunteer Involvement
- recruit volunteers following PWRDF's Anti-Discrimination Policy
- require written parental/guardian permission for volunteers under 18
- provide a job description
- interview every candidate for a volunteer position other than diocesan appointments
- screen candidates as appropriate
- provide appropriate orientation and training for each volunteer position
- recognize, affirm, and thank volunteers
- reimburse volunteers for travel and other expenses, with prior approval

Volunteers will:

- adhere to the policies of PWRDF
- fulfil their role to the best of their ability
- maintain communication with PWRDF

DEFINITIONS

Volunteer: PWRDF Volunteers include those who give their time and talent to advance the mission of PWRDF, without expectation of financial compensation.

AMENDMENT

This policy may be amended by the Board of PWRDF.