
**THE PRIMATE'S WORLD RELIEF AND
DEVELOPMENT FUND / LE FONDS
DU PRIMAT POUR LE SECOURS ET
LE DÉVELOPPEMENT MONDIAL**

FINANCIAL STATEMENTS

MARCH 31, 2019

INDEPENDENT AUDITOR'S REPORT

To the Members of The Primate's World Relief and Development Fund / Le Fonds du Primat
Pour le Secours et le Développement Mondial,

Qualified Opinion

We have audited the financial statements of The Primate's World Relief and Development Fund / Le Fonds du Primat Pour le Secours et le Développement Mondial (PWRDF, or the organization), which comprise the statement of financial position as at March 31, 2019, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the effects of the matter described in the *Basis of Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of PWRDF as at March 31, 2019 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many not-for-profit organizations, the organization derives revenue from donation and fundraising revenue, the completeness of which is not susceptible of satisfactory audit verification. Accordingly, verification of this revenue was limited to the amounts recorded in the records of the organization, and we were not able to determine whether any adjustments might be necessary to donation and fundraising revenue, excess of revenue over expenses for the year, assets and net assets.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

INDEPENDENT AUDITOR'S REPORT (continued)

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw your attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Pemylegion Chung LLP

Chartered Professional Accountants
Licensed Public Accountants

July 24, 2019
Toronto, Ontario

**THE PRIMATE'S WORLD RELIEF AND DEVELOPMENT FUND (PWRDF) / LE
FONDS DU PRIMAT POUR LE SECOURS ET LE DÉVELOPPEMENT MONDIAL**

STATEMENT OF FINANCIAL POSITION

AS AT MARCH 31, 2019

	2019	2018
ASSETS		
Current assets		
Cash	\$ 3,372,635	\$ 2,773,203
Marketable securities (note 3)	6,962,670	6,512,418
HST rebate recoverable	34,359	14,914
Prepaid expenses	<u>7,434</u>	<u>7,227</u>
	<u><u>\$10,377,098</u></u>	<u><u>\$ 9,307,762</u></u>
LIABILITIES AND NET ASSETS		
Current liabilities		
Accounts payable and accrued liabilities	\$ 319	\$ 1,249
Deferred contributions from Global Affairs Canada (note 4)	1,698,275	368,066
Deferred contributions (note 5)	<u>1,572,890</u>	<u>1,448,285</u>
	<u>3,271,484</u>	<u>1,817,600</u>
Net assets		
Unrestricted	2,923,457	4,317,927
Designated (note 7)	<u>4,182,157</u>	<u>3,172,235</u>
	<u>7,105,614</u>	<u>7,490,162</u>
	<u><u>\$10,377,098</u></u>	<u><u>\$ 9,307,762</u></u>

Approved on behalf of the Board:


_____, Director


_____, Director

see accompanying notes

**THE PRIMATE'S WORLD RELIEF AND DEVELOPMENT FUND / LE FONDS DU
PRIMAT POUR LE SECOURS ET LE DÉVELOPPEMENT MONDIAL**

STATEMENT OF CHANGES IN NET ASSETS

FOR THE YEAR ENDED MARCH 31, 2019

			2019	2018
	Unrestricted	Designated	Total	Total
Net assets, beginning of year	\$ 4,317,927	\$ 3,172,235	\$ 7,490,162	\$ 6,541,719
Net transfer to designated (note 7)	(1,009,922)	1,009,922	-	-
Excess of revenue over expenses for the year	<u>(384,548)</u>	<u>-</u>	<u>(384,548)</u>	<u>948,443</u>
NET ASSETS, END OF YEAR	<u>\$ 2,923,457</u>	<u>\$ 4,182,157</u>	<u>\$ 7,105,614</u>	<u>\$ 7,490,162</u>

see accompanying notes

THE PRIMATE'S WORLD RELIEF AND DEVELOPMENT FUND / LE FONDS DU PRIMAT POUR LE SECOURS ET LE DÉVELOPPEMENT MONDIAL

STATEMENT OF OPERATIONS

FOR THE YEAR ENDED MARCH 31, 2019

	2019	2018
REVENUE		
Global Affairs Canada (note 4)	\$ 3,645,530	\$ 4,197,635
Parish and individual donations	3,569,798	4,405,477
Bequests	728,219	1,646,852
Interest and dividends	225,227	185,457
Realized gain (loss) on sale of marketable securities	15,449	34,161
Other	<u>106,150</u>	<u>347,544</u>
	<u>8,290,373</u>	<u>10,817,126</u>
EXPENSES		
Program		
Development and relief		
Global Affairs Canada and PWRDF co-funded programs	3,829,338	4,344,912
Relief and Refugees	513,627	871,117
Africa and the Middle East	402,001	516,504
Latin America and the Caribbean	373,547	408,482
Canadian Anglican Partnership Program (CAPP)	287,762	205,277
Canada - Indigenous Communities	223,896	253,240
Asia and the Pacific	175,208	146,551
KAIROS Canada and Ecumenical Relations	<u>137,948</u>	<u>219,554</u>
	5,943,327	6,965,637
Personnel	1,635,850	1,600,035
Occupancy and office	204,445	180,071
Travel, monitoring and evaluation	<u>71,382</u>	<u>96,872</u>
Total program	<u>7,855,004</u>	<u>8,842,615</u>
Administration		
Personnel	514,124	510,156
Occupancy and office	104,302	109,386
Governance	72,593	35,347
Travel	21,873	15,116
Professional fees	<u>20,351</u>	<u>46,268</u>
Total administration	<u>733,243</u>	<u>716,273</u>
Fundraising	<u>260,721</u>	<u>240,418</u>
Total expenses	<u>8,848,968</u>	<u>9,799,306</u>
Excess of revenue over expenses for the year from operations	(558,595)	1,017,820
Change in unrealized gains on of marketable securities	<u>174,047</u>	<u>(69,377)</u>
EXCESS OF REVENUE OVER EXPENSES FOR THE YEAR	<u>\$ (384,548)</u>	<u>\$ 948,443</u>

see accompanying notes

THE PRIMATE'S WORLD RELIEF AND DEVELOPMENT FUND / LE FONDS DU PRIMAT POUR LE SECOURS ET LE DÉVELOPPEMENT MONDIAL

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED MARCH 31, 2019

	2019	2018
OPERATING ACTIVITIES		
Excess of revenue over expenses for the year	\$ (384,548)	\$ 948,443
Add back non-cash items -		
Donated marketable securities received	99,159	563,815
Change in unrealized gains on marketable securities	(174,047)	69,377
Net change in non-cash working capital items (see below)	<u>1,434,232</u>	<u>775,960</u>
Cash generated from operating activities	<u>974,796</u>	<u>2,357,595</u>
INVESTING ACTIVITIES		
Purchase of marketable securities	(1,187,851)	(5,168,221)
Proceeds from sale of marketable securities	<u>812,487</u>	<u>4,109,670</u>
Cash used for investing activities	<u>(375,364)</u>	<u>(1,058,551)</u>
NET INCREASE IN CASH IN THE YEAR	599,432	1,299,044
Cash, beginning of year	<u>2,773,203</u>	<u>1,474,159</u>
CASH, END OF YEAR	<u>\$ 3,372,635</u>	<u>\$ 2,773,203</u>
Decrease (increase) in current assets-		
HST rebate recoverable	\$ (19,445)	\$ 23,856
Prepaid expenses	(207)	(4,451)
Grants receivable	-	359,802
Increase (decrease) in current liabilities-		
Accounts payable and accrued liabilities	(930)	(24,940)
Deferred contributions from Global Affairs Canada	1,330,209	(37,851)
Deferred contributions	<u>124,605</u>	<u>459,544</u>
	<u>\$ 1,434,232</u>	<u>\$ 775,960</u>

see accompanying notes

THE PRIMATE'S WORLD RELIEF AND DEVELOPMENT FUND / LE FONDS DU PRIMAT POUR LE SECOURS ET LE DÉVELOPPEMENT MONDIAL

NOTES TO THE FINANCIAL STATEMENTS

MARCH 31, 2019

The Primate's World Relief and Development Fund / Le Fonds du Primat Pour le Secours et le Développement Mondial (PWRDF, the organization) is incorporated without share capital under the provisions of Part II of the Canada Corporations Act and continued under the Canada Not-for-profit Corporations Act. The organization is exempt from income tax in Canada as a registered charitable organization under the Income Tax Act (Canada).

PWRDF is a Christian organization committed to a vision of international development and global justice founded on theological reflection and faith-based analysis. The organization engages in development work, responding to emergencies, working to protect refugees, and educating and advocating for change on a non-partisan basis.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Management is responsible for the preparation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations. Outlined below are those policies considered particularly significant:

Revenue recognition

The principal sources of revenue and recognition of these revenues for financial statement purposes are as follows:

Contributions

The organization follows the deferral method of revenue recognition for contributions. Externally restricted contributions, including project grants, bequests and donor restricted donations are recorded when received or receivable. Externally restricted contributions related to current expenses are recognized as revenue in the current year. Externally restricted contributions received in the year for expenses to be incurred in the following year are recorded as deferred contributions. Unrestricted contributions, including donations and amounts received from fundraising, are recorded when received. Bequests and pledges are recorded when received.

Contributed materials and services

Contributed materials and services which are normally purchased by the organization are not recorded in the accounts.

Investment income

Investment income comprises interest from cash, interest and dividends from fixed income and equity securities respectively, reinvested distributions from index pooled funds and unrealized and realized gains and losses on the sale of marketable securities. Interest on fixed income investments is recognized over the terms of these investments. Transaction costs associated with the acquisition and disposal of marketable securities are expensed as incurred.

Allocation of expenses

Personnel, occupancy and other expenses are allocated to programs based on the proportional hours spent or space used on each.

THE PRIMATE'S WORLD RELIEF AND DEVELOPMENT FUND / LE FONDS DU PRIMAT POUR LE SECOURS ET LE DÉVELOPPEMENT MONDIAL

NOTES TO THE FINANCIAL STATEMENTS

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2. FINANCIAL INSTRUMENTS AND RELATED FINANCIAL RISKS

The organization's financial instruments include cash, marketable securities, accounts payable and accrued liabilities.

Marketable securities, which comprise fixed income securities and equities are measured at fair market value, determined by reference to published price quotations in an active market at year end. Accounts payable and accrued liabilities are initially recorded at fair value and are subsequently recorded net of any provisions for impairment in value.

The organization is exposed to other price risk through changes in market prices (other than changes arising from interest rate risks) in connection with investments in equities. This risk can be caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments trading in the market.

3. MARKETABLE SECURITIES

Marketable securities are as follows:

	2019	2018
Equities	\$ 3,912,235	\$ 3,183,673
Fixed income securities	<u>3,050,435</u>	<u>3,328,745</u>
	<u>\$ 6,962,670</u>	<u>\$ 6,512,418</u>

Included in equities is a \$247,904 investment in Oikocredit (\$236,857 as at March 31, 2018). Oikocredit is a world-wide ecumenical co-operative society of churches and individuals whose purpose is to mobilize financial resources for further development of poor areas of the world.

4. DEFERRED CONTRIBUTIONS FROM GLOBAL AFFAIRS CANADA

Continuity of deferred contributions from Global Affairs Canada (GAC) for the year is as follows:

	2019	2018
Deferred contributions from GAC, beginning of year	\$ 368,066	\$ 405,917
Add cash received from GAC	4,975,739	4,159,784
Less GAC contribution revenue recognized	<u>(3,645,530)</u>	<u>(4,197,635)</u>
Deferred contributions from GAC, end of year	<u>\$ 1,698,275</u>	<u>\$ 368,066</u>

THE PRIMATE'S WORLD RELIEF AND DEVELOPMENT FUND / LE FONDS DU PRIMAT POUR LE SECOURS ET LE DÉVELOPPEMENT MONDIAL

NOTES TO THE FINANCIAL STATEMENTS

MARCH 31, 2019

5. DEFERRED CONTRIBUTIONS

Continuity of deferred contributions for the year is as follows:

	2019	2018
Deferred contributions, beginning of year	\$ 1,448,285	\$ 988,742
Add cash received from donor restricted donations	526,231	1,267,760
Less donor restricted donation revenue recognized	<u>(401,626)</u>	<u>(808,217)</u>
Deferred contributions, end of year	<u>\$ 1,572,890</u>	<u>\$ 1,448,285</u>

6. SHARED PREMISES COSTS

The organization has an arrangement with The General Synod of the Anglican Church of Canada (General Synod) to share operating and occupancy costs at 80 Hayden Street, Toronto where the organization's offices are located. The office premises are owned by General Synod. During the year, the organization made payments to the General Synod in respect of this arrangement amounting to \$130,633 (\$142,096 in 2018).

7. DESIGNATED NET ASSETS

Designated net assets are as follows:

	2019	2018
Contingency fund	\$ 4,000,000	\$ 3,000,000
Funds committed for project grants	<u>182,157</u>	<u>172,235</u>
	<u>\$ 4,182,157</u>	<u>\$ 3,172,235</u>

Designated Funds are amounts set aside for various special purposes based on decisions of the Board of Directors. As at March 31, the amounts designated are for the following purposes;

- The Board of Directors of the organization has designated net assets of \$4,000,000 to provide for a responsible wind-down of projects in progress and other related expenses in the event of an unexpected cessation of funding (\$3,000,000 as at March 31, 2018).
- The Board of Directors has designated net assets of \$182,157 as at March 31, 2019 for commitments made during the year to fund projects in the following year (\$172,235 as at March 31, 2018).

**THE PRIMATE'S WORLD RELIEF AND DEVELOPMENT FUND / LE FONDS DU
PRIMAT POUR LE SECOURS ET LE DÉVELOPPEMENT MONDIAL**

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8. GLOBAL AFFAIRS CANADA FUNDS

The following is a continuity of Global Affairs Canada funds transferred by PWRDF to the implementing partners and not yet disbursed by the implementing partners to projects at year end:

	2019	2018
Undisbursed GAC cash, beginning of year	\$ 426,679	\$ 1,057,250
Add GAC cash transferred by PWRDF to the implementing partners in the year	3,254,938	3,691,766
Less GAC cash disbursed by the implementing partners to projects in the year	<u>(3,558,243)</u>	<u>(4,322,337)</u>
Undisbursed GAC cash, end of year	<u>\$ 123,374</u>	<u>\$ 426,679</u>