

FUNDRAISING AND GIFT ACCEPTANCE POLICY

PURPOSE

To provide donors and staff with clear, transparent and accountable guidelines for the acceptance of gifts in a way that is consistent with PWRDF's vision, mission and values.

APPLICATION

This policy applies to all directors, members, employees, agents and donors of PWRDF.

POLICY

PWRDF will

- establish a framework for the acceptance of gifts of cash or cash equivalents
- work within the context of tax, trust and other regulatory requirements
- recognize the value of and relationship with donors
- respect the wish of the donor regarding recognition of the gift
- ensure that PWRDF is not exposed to uncertain and possibly significant liability and/or protracted litigation, by accepting or declining the gift
- seek advice on acceptance of gifts-in-kind, unusual gifts, gifts with conditions attached such as intellectual property, cultural and ecological gifts
- reserve the right to decline a gift
- neither buy nor solicit prospective donor lists, nor sell nor make available existing donor names and mailing addresses except by consent of the respective donors and then only to ministries of the Anglican Church of Canada
- when soliciting major donors, keep the interests of the prospective donor as the primary consideration
- issue tax receipts that conform to rules and regulations set out by Canada Revenue Agency
- acknowledge all gifts in a appropriate manner

AMENDMENT

This policy may be amended by the PWRDF Board.

Approval Date: May 2013

Review Date: April 2015

Revision Date: May 2016